

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

September 5, 2019

**WORK SESSION 6:30PM
FAIRFIELD ADMINISTRATION BUILDING
CONFERENCE ROOM A**

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O'Neal** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Michael Berding

PRESENTATIONS AND RESOLUTIONS

A. District Building Use Overview - Joe Penney

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignation

a. Craig Baker, Crossroads, Intervention Specialist
(effective August 16, 2019; for personal reasons, accepted in order to fill position)

2. Extracurricular Resignations 2019-2020

a. Jennifer Barthelemy, Middle, Tennis, Girls 7th/8th (effective with the 2019-2020 school year; for personal reasons)

b. Lisa McMullen, Crossroads, Department Head Math Gr 7 (effective with the 2019-2020 school year; for personal reasons)

c. Mark Mercer, Senior High, Show Choir Combo Band Director (effective with the 2019-2020 school year; for personal reasons)

d. Mindy Reed, Senior High, French Club, resigning 50% (effective with the 2019-2020 school year; for personal reasons)

e. Tricia Thatcher, Senior High, National Art Honor Society, resigning 50% (effective with the 2019-2020 school year; for personal reasons)

2. Employment

- a. Lauren Cummins, North, Kindergarten, 50%
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a new position)
- b. Abrianna Smith, North, 2nd grade
(recommended for a new one-year limited teaching contract for the 2019-2020 school year, effective August 19, 2019; for a new position)
- c. Extracurriculars 2019-2020

District

Pam Buehler, Department Head Nurses, 50%
Nina Rose, Department Head Nurses, 50%

Senior High

Mark Braam, Academic Team Advisor
Heather Braun, Department Head Academic Guidance 9-12
Jacob Fields, Marching Band Associate Director
Jacob Fields, Marching Band Instructor
Daniel Gehr, Ohio Mock Trial Advisor
Macy Hamblin, Soccer, Assistant Girls
Taron Jordon, Soccer, Assistant Boys
James Ledbetter, Chamber Society Advisor
Deanna Owens, Department Head Academic Guidance 9-12
Elias Perdue, African Student Union Sponsor
Craig Reed, Swim Coach, Boys/Girls, 1.5
Tyler Smith, Football, Varsity Assistant, 35%

Freshman

Becky Doak, Hope Squad Advisor
Christopher Hubbard, Soccer Coach, Assistant Girls
Jason McSwain, Soccer Coach, Assistant Boys
Jessica Smith, Hope Squad Advisor
Brooke Wray, Yearbook Advisor

Middle – Creekside Middle and Crossroads Middle (combined)

Jennifer Crawley, Cross Country
Michelle Edwards, Tennis, Girls 7th/8th
Brandon Mitchell, Football 7th/8th
Kenneth Mitchell, Football 7th/8th
Bradley Schaefer, Football 7th/8th

Middle – Creekside Middle

Lanita Drake, Intramural Basketball, Boys 6th
Marissa Johnson, Volleyball 7th/8th
Stefanie Lawson, Volleyball 7th/8th
Craig Reed, Intramural Swimming, 6th

Middle – Crossroads Middle

Ritch Parrish, Department Head Integrated Language Arts, Gr 8
Craig Reed, Intramural Swimming, 6th
Timothy Sheehy, Department Head Math, Gr 7

d. ESL Tutors 2019-2020

Danielle Foust
Michelle Harbaum
Brenda Jimenez Garcia
Maysoun Musa
Ma Del Pilar Prieto De Aguilar

(Periodically the district has students who qualify for English as a Second Language, as determined through the district’s established assessment process. It is recommended that the above-noted person(s) be employed as the designated ESL Tutor at the rate of \$30.69 per hour, effective for the 2019-20 school year.)

e. Substitute Teachers 2019-2020

Tiffany Campbell
Emily Joesting
Amy Schulze

(All recommendations are for the 2019-20 school year at a rate of \$94 per day.)

f. Substitute Nurses 2019-2020

Kelli Coffey
Sandra Wright

(All recommendations are for the 2019-20 school year at a rate of \$94 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

B. Personnel – Support

1. Resignations

- a. Linda Brooks, Compass, Head Cook
(effective the end of the day August 26, 2019; for personal reasons)
- b. Larry Kimmel, Creekside, Food Service Assistant
(effective the end of the day August 12, 2019; for personal reasons)
- c. Eugene Lockwood, Creekside, Custodian
(effective the end of the day September 13, 2019; for personal reasons)
- d. Debbie Tanner, West, Educational Assistant
(effective the end of the 2018-2019 school year; for personal reasons)

2. Terminations

- a. Regina Lewis, East, Educational Assistant
(effective September 5, 2019)

3. Unpaid Leaves of Absence

- a. Jamie Jamison, Central, Educational Assistant
(effective September 4, 2019 through September 6, 2019; for personal reasons)
- b. Deborah Wood, West, Food Service Assistant
(effective August 21, 2019 through August 25, 2019; for personal reasons)

4. Employment

- a. Daniel Chaney, Transportation, Bus Driver
(effective August 21, 2019; for a replacement position)
- b. Alexis Claypool, Crossroads, Educational Assistant
(effective August 21, 2019; for a replacement position)
- c. Rebecca Dineen, Central, Educational Assistant
(effective August 21, 2019; for a replacement position)
- d. Kristen Gabbard, Central, Educational Assistant
(effective August 26, 2019; for a replacement position)
- e. Tricia Harris, Transportation, Educational Assistant
(effective September 3, 2019; for a replacement position)

- f. Jeanette Hoskins, Crossroads, Clerk IV
(effective August 26, 2019; for a replacement position)
- g. Beverly Hunnicutt, Transportation, Bus Driver
(effective August 21, 2019; for a replacement position)
- h. James Lewis, Transportation, Bus Driver
(effective August 21, 2019; for a replacement position)
- i. Amy Prewitt, Transportation, Bus Driver
(effective August 21, 2019; for replacement position)
- j. Lindsey Reed, Senior High, Educational Assistant
(effective August 21, 2019; for a new position)
- k. Stephanie Smith, Transportation, Bus Driver
(effective August 21, 2019; for a replacement position)
- l. Nelson Wethington, Transportation, Chauffeur
(effective August 21, 2019; for a replacement position)
- m. Lauren Woods, West, Educational Assistant
(effective August 21, 2019; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

4. Promotions

- a. Leslie Turner, Creekside, Food Service Assistant, promoted to Creekside, Cook
(effective August 21, 2019; for a replacement position)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

- 1. Purchase of Real Estate - Billy Smith and Nancy Lane
- 2. Academy Renovation - Joe Penney
- 3. Multi-Purpose Building - Joe Penney
- 4. 2019-2020 Bus Routes - Joe Penney

5. Job Descriptions - Roger Martin
 - a. School Nurse
 - b. Nurse Department Head
 6. Policies - Roger Martin
 - a. BDDF-E - Voting Method
 - b. GBCB - Staff Conduct
 - c. KGB - Public Conduct on District Property
 7. Fairfield Parade of Lights - Michael Berding
- D. Other Items for Board Action
1. Recommend approval of resolution authorizing the purchase of 32± acres of land in Fairfield Township.

RESOLUTION TO APPROVE THE PURCHASE AGREEMENT WITH THE FAIRFIELD TOWNSHIP BOARD OF TRUSTEES AND THE FAIRFIELD TOWNSHIP COMMUNITY IMPROVEMENT CORPORATION FOR 32± ACRES OF LAND LOCATED IN FAIRFIELD TOWNSHIP AND TO AUTHORIZE THE PRESIDENT AND TREASURER TO EXECUTE SAID PURCHASE AGREEMENT ON BEHALF OF THE FAIRFIELD CITY SCHOOL DISTRICT BOARD OF EDUCATION

WHEREAS, the Fairfield Board of Education has interest in entering into a purchase agreement with the Fairfield Township Board of Trustees, an Ohio political subdivision, and the Fairfield Township Community Improvement Corporation (Economic Development Agent for the Fairfield Township Board of Trustees);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District that:

1. The purchase agreement with the Fairfield Township Board of Trustees and Fairfield Township Community Improvement Corporation on file in the office of the Treasurer for the purchase of 32± acres being part of Lot 572 in Fairfield Township, Butler County, Ohio, located at the northwest corner of Hamilton-Mason Road and Gilmore Road, for a purchase price of \$40,000 per acre is hereby approved.
2. The Board President and Treasurer are authorized to execute the purchase agreement on behalf of the Fairfield City School District Board of Education and to execute any and all other documents necessary to complete the purchase of the land.

Motion to accept the recommendations: _____; 2nd _____

_____ Begley _____ Berding _____ Gundrum _____ O'Neal _____ Shorter

President declares motion _____.

- 2. Recommend approval of the following resolution:

RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR COMPETITIVE BIDDING FOR THE CONSTRUCTION OF A BUILDING AND NECESSARY IMPROVEMENTS LOCATED AT 255 DONALD DR, FAIRFIELD, OHIO

WHEREAS, due to the District's need to provide a multi-purpose building for storage and transportation offices located at 255 Donald Drive, Fairfield, Ohio, and,

WHEREAS, the construction of the building must be accomplished as soon as possible in order to provide storage to meet district needs because of anticipated reduction of existing storage space to provide additional classroom space for students.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District County of Butler, State of Ohio, that:

SECTION 1. It is found and determined pursuant to ORC 3313.46 that there is an urgent necessity for the construction of a multi-purpose building located at 255 Donald Drive, Fairfield, Ohio.

SECTION 2. It is further found that compliance with the procedure for advertisement and competitive bidding prescribed by ORC 3313.46 would delay the commencement of said construction for an excessive period of time causing an additional burden on the District.

SECTION 3. The Treasurer and the President of the Board are hereby authorized to enter into a contract without advertising and competitive bids with:

H & H Structural Contracting, Inc.

3245 Profit Drive

Fairfield, OH 45014

For the construction of a multi-purpose building to serve as storage and transportation offices located at 255 Donald Drive, Fairfield, Ohio to accommodate district needs described above in an amount not to exceed \$619,200.00.

SECTION 4. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such action were adopted in meetings open to the public, in compliance with all legal requirements including ORC 121.22.

- 3. Recommend approval of the following resolution:

RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR COMPETITIVE BIDDING FOR THE RENOVATION OF A BUILDING AND NECESSARY IMPROVEMENTS LOCATED AT 211 DONALD DRIVE, FAIRFIELD, OHIO

WHEREAS, due to the need to provide additional educational space for students at the Fairfield Academy located at 211 Donald Dr., Fairfield, Ohio, and,

WHEREAS, the renovation of the building must be accomplished immediately in order to provide educational space for students of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District County of Butler, State of Ohio, that:

SECTION 1. It is found and determined pursuant to ORC 3313.46 that there is an urgent necessity for the renovation of storage space into educational space for the Fairfield Academy located at 211 Donald Drive, Fairfield, Ohio.

SECTION 2. It is further found that compliance with the procedure for advertisement and competitive bidding prescribed by ORC 3313.46 would delay the commencement of said construction for an excessive period of time causing an additional burden on the District.

SECTION 3. The Treasurer and the President of the Board are hereby authorized to enter into a contract without advertising and competitive bids with:

H & H Structural Contracting, Inc.
3245 Profit Drive
Fairfield, OH 45014

For the renovation of storage space into educational space for the Fairfield Academy located at 211 Donald Drive, Fairfield, Ohio to accommodate the needs of our students in an amount not to exceed \$236,500.00.

- 4. Recommend approval of the bus routes for the 2019-2020 school year. (A complete set of bus routes is available for review in the Transportation Office.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Michael Berding
- C. Planning Commission – Brian Begley

ANNOUNCEMENTS

- September 18, 2019 - Equity Leadership Team Meeting, 3:00PM, FAB Curriculum Lab
- September 19, 2019 - Board Meeting, 6:30PM, FHS Catherine D. Milligan Community Room
- September 19, 2019 - Business Advisory Council Meeting, 1:00PM, Takumi Stamping
8585 Seward Road
- September 19, 2019 - Homecoming Parade Information Meeting, 5:00PM, FHS Cafeteria

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The employment of public employees 121.22 (G) (1)

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**